

**DELHI PUBLIC SCHOOL DWARKA**  
**ADMISSION NOTIFICATION FOR CLASS PRE-PRIMARY ONLY**  
**UNDER GENERAL AND EWS/DG CATEGORY FOR THE ACADEMIC SESSION 2018-2019**

DPSDW.202/Adm /2018

19 April 2018

This is for the information of all concerned that a limited seats number of seats are available for admission to class Pre-Primary in the academic session 2018-2019 as appended below:-

Class	Session	Total seats	General	EWS/Disadvantaged Group	Staff	Mgmt
Pre-Primary	2018-2019	10	05	02	01	02

**1. Eligibility:**

**Pre-Primary:- 4 -6 years as on 31 March 2018**

(Children born between 01 April 2012 and 31 March 2014 only are eligible for registration)

Admission Parameters for General Category (Open Seats)

S. No.	Criteria	Specification	Points	Max. Points
1.	<b>Neighbourhood</b>	<b>0-1 km</b> (by aerial distance between the school and residence of the applicant.)	40	<b>40</b>
		<b>1-3 kms</b>	30	<b>30</b>
		<b>3-6 kms</b>	20	<b>20</b>
		<b>Beyond 6 kms</b>	10	<b>10</b>
2.	<b>Sibling</b>	Real brother/ sister of applicant studying in DPS Dwarka during the academic session 2017-2018.	<b>30</b>	<b>30</b>
3.	<b>Girl Child/ First Born</b>		05	<b>05</b>
4.	<b>Single Parent</b>	Offspring of Widow/ Widower, Legally Divorced parent only	05	<b>05</b>
5.	<b>Alumni</b>	Offspring of pass out students of Delhi Public Schools wholly owned by the DPS Society (i.e. of DPS Core Schools only)	Mother / Father : 10 points each	<b>20</b>
	<b>Total</b>			<b>100</b>

2. The Online Registration form will be available on the school website [www.dpsdwarka.com](http://www.dpsdwarka.com) from **Friday, 20 April 2018** (06:00 a.m.) to **Sunday, 22 April 2018** (8:00 p.m.).

You are advised to fill in only one form. Duplicate/Multiple registrations will be summarily rejected.

3. In case of registered applicants getting identical total points in the lowest eligible score, a limited use of the lottery system would be adopted, subject to availability of seats.

- **Non-refundable Registration Fee**
- Arrange Bank Draft of Rs. 25/- drawn in favour of DPS Dwarka
- Mention the details of Draft/Pay Order in the Registration Form.
- Quote the Registration No. on the reverse side of the Bank Draft
- Not applicable for registration under EWS/Disadvantaged group

### Schedule of the Admission Process

Online registration form under general category	Friday, 20 April 2018 to Sunday, 22 April 2018.
Off line Registration forms for EWS/DG category (Issue & submission of filled form)	Friday, 20 April 2018 and Saturday, 20 April 2018. between 09.00 a.m. to 12.00 noon
Display of list of shortlisted applicants	Monday, 23 April 2018 by 4.00 p.m.
Verification of documents of shortlisted applicants	Tuesday, 24 April 2018
Draw of lots and document verification post draw of lots, if any	Thursday, 26 April 2018
List of selected applicants for admission after draw of lots, if any	Friday, 27 April 2018 by 4.00 p.m.
Admission formalities	Tuesday, 01 May 2018

4. Parents are requested to keep checking the school website on a regular basis for new updates.

**5. Documents required to be verified before Admission to Pre-Primary (2018-2019):** (Final admission is subject to the verification of the following documents in original. Photocopies will not be accepted).

- Original Birth Certificate of the child issued by Municipal Corporation or equivalent authority.
- Some indicative documents which can be submitted as proof of residence (any two proofs of the following)
  - i) Ration card issued in the name of Parents (Mother/Father having name of child)
  - ii) Domicile certificate of child or of his/her parents
  - iii) Voter-I Card (EPIC) of any of the parents
  - iv) Latest Electricity bill/MTNL bill/Water bill/Passport in the name of any of the parent or child.
  - v) Aadhar card/UID card issued in the name of any of the parent.

- Self Declaration of parents with regard to Girl Child or First Born child.
- Medical fitness certificate of the child issued by a Medical Officer.
- In case of sibling applicants, the school Identity Card /Fee Bill of the sibling studying in DPS Dwarka.
- Copy of AISSCE (Class XII) Board Pass certificate/ Marks Statement of the parent(s) for claim under Alumni Category.
- For claim under the Single Parent Category, please submit the following documents :-
  1. Widow/Widower: Valid/Legal proof (Death Certificate) and undertaking of present Single Status.
  2. Legally Divorced: Divorce document/Decree along with proof of legal custody of child and undertaking of present Single Status.

**Please note that Self Attested photocopies of the above documents are to be submitted. No undertaking regarding the documents mentioned above will be accepted at the time of verification of documents.**

### **CERTIFICATE FROM THE PARENT**

1. I/we, hereby certify that the above information provided by me/us is correct .I/we understand that if the information is found to be incorrect or false at any point of time, my ward will be automatically debarred from the selection/ admission process and admission will be cancelled by the school without any correspondence in this regard.
2. I/we also understand that the application/ registration/ wait-listing does not guarantee admission to my ward. I/we accept the process of admission undertaken by the school and I/we will abide by the decision taken by the school authorities.
3. I/we undertake to submit all the required documents in original for verification by the school authorities and pay fees within the stipulated time period.

**Date: 19 April 2018**

**Principal**